



# Society of Broadcast Engineers Holiday Party Ivar's Salmon House

Event Coordinator:  
Ivar's Salmon House \* Private  
Dining and Events  
shbanquets@keepclam.com

## EVENT DETAILS

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Date of Event: December 14, 2019  
Day of Week: Saturday  
Time of Event: 5:00 PM - 9:30 PM PST  
Estimated Guests: 50  
Guaranteed Guests:  
Location: Ivar's Salmon House  
Room/Space: Potlatch  
Minimum Spend: \$ 1,200.00

## CUSTOMER DETAILS

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Booking Contact: Dave Ratener  
Company Name:  
Title:  
Email: ceradio@aol.com  
Phone: (206) 619-8122  
Onsite Contact: Dave Ratener  
Onsite Phone: (206) 619-8122

## GENERAL NOTES

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Alcohol and food on SEPARATE TABS  
Set the temp in room to 70 degrees at 5pm

## MENU NOTES

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Apps out at 6pm

## BEVERAGE NOTES

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Bar in Room

Alcohol is hosted

They will have abbreviated wine list for their guest with bottles under \$45.00. At the time a guest orders a glass of wine, open that bottle and charge them for it. Any leftover wine will be corked and taken home (SAVE CORKS/CAPS).

Do not allow guests to order costlier wine than what is on their list.

Offer coffee service for those not drinking alcohol

## SETUP NOTES

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BAR IN ROOM

Registration table

2 gift display tables on the north wall

Podium on west wall center

## AUDIO/VIDEO NOTES

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Podium, mic, projector, screen

Please have fresh batteries on hand for mic





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## FINANCIALS

Appetizer and Reception Menu		\$ 1,826.00
Banquet Dessert Options		\$ 66.00
<b>Total Charges</b>		<b>\$ 1,892.00</b>
Service	18%	\$ 340.56
Tax	10.1%	\$ 225.49
<b>Subtotal</b>		<b>\$ 2,458.05</b>
<b>Estimated Total</b>		<b>\$ 2,458.05</b>
<b>Amount Paid</b>		<b>\$ 0.00</b>
<b>Amount Due</b>		<b>\$ 2,458.05</b>

## SUMMARY

	PRICE	QTY	SUBTOTAL
<b>Appetizer and Reception Menu</b>			<b>\$ 1,826.00</b>
Appetizers by the dozen (2 dz minimum)			
- Italian Tomato Brucshetta on Crostini (dz)	\$ 22.00	5	\$ 110.00
- Parmesan and Spinach Stuffed Jumbo Mushrooms (dz)	\$ 34.00	5	\$ 170.00
- Pancetta, Gorgonzola, Pepperoncini Flatbread (dz)	\$ 32.00	5	\$ 160.00
- Flank Steak Satay w/ Chimichurri Sauce (dz)	\$ 44.00	5	\$ 220.00
- Alder Grilled Salmon Skewers and Sweet Chili-Lime Sauce (dz)	\$ 40.00	5	\$ 200.00
- Chicken Satay w/ Thai Peanut Sauce (dz)	\$ 37.00	5	\$ 185.00
Appetizer Display Platters			
- Fresh Sliced Fruit Platter (platter)	\$ 85.00	2	\$ 170.00
- Domestic and Imported Cheese Tray (platter)	\$ 98.00	2	\$ 196.00
- 8lb. Chilled Alder Wood Smoked Sides of Salmon (platter)	\$ 245.00	1	\$ 245.00
- Urn of Clam Chowder	\$ 85.00	2	\$ 170.00
<b>Banquet Dessert Options</b>			<b>\$ 66.00</b>
Buffet Style:			
- Chocolate Chip Cookies	\$ 16.00	2	\$ 32.00
- Assorted Mini Cheesecakes	\$ 17.00	2	\$ 34.00

