SBE 16 – 2020 Virtual Christmas Party

Times are approximate and depend upon member participation.

6:15 – Mike - Open meeting & pre-roll ReArrangers

- Actual time depends on length of selected YT videos – timed to end at 6:30.
- As Mike allows guests, he will monitor for username & SBE Membership.

6:30 – Dave – Welcome, Overview of tonight's events, Chapter Meeting

- Welcome everyone and describe our virtual Christmas party.
- "Please type your SBE Member # in the chat box! Be sure it's set to go to EVERYONE"
- "Your SBE Member # will be used to confirm your eligibility for our prize drawings."
- But first, a brief monthly meeting. No financial detail – we may have non-members present.

6:40 – Year In Review

- Mike – roll video from Jim of our year's events, etc.

6:45 – 'Round The Room

- Mike - call on each member to introduce themselves and what they're working on now
- Remind vendors/sponsors that they can take "a couple minutes" to talk about what's new with their business.

7:00 – Vendor questions and member 'stories'

- First, remind to put Member # in chat box sent to EVERYONE !
- Ideas – Tower fire & master antenna rebuild, new projects, Non-Seattle stories

7:30 – Santa Segment

- Who? - Introduce drawing.
- Some gifts can be emailed, others can be picked up at KING-FM, or shipped if necessary.
- Thank the sponsors, gift providers
- Tom & Marty will share Santa duties.
- Jon / Mike will prepare list of members for drawing
    - Print & cut list into drawing entries – fold once & drop in bowl
    - 2nd camera on bowl of names; elf to draw & show to camera
    - Tom/Marty will read name from screen
    - Drawn names will be retained in a separate pile to be returned to the bowl for Grand Prize drawing.

8:30 – Dave – Closing - Thank You and "Drive Safe"

- Mike – play a suitable ReArrangers song as guests exit.

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Dry-run questions:

- Zoom Co-hosts: Dave, Jon, Tom, Marty
- Grand Prize (Brody's) – restart drawing
- What if more guests than prizes?

Zoom-isms:

- The order of participants in the Zoom gallery is the order in which participants enable (turn on) their video camera. The exception here is that the current user is always in the top middle slot.
- Names in the participants list appear in the following order:
    o You, then the host (If you're not the host)
    o Phone numbers with no names
    o Unmuted participants (sorted alphabetically)
    o Muted participants (sorted alphabetically)
- Co-hosts have no precedence in the list or gallery?