

SBE Chapter 16 Monthly Board Meeting 2026-04-13 19:09(GMT-7:00)

Manual notes Transcript

Key Outcomes

Chapter filed corporate charter with Washington State (\$10 fee) and expects rebate check from National (estimated ~\$386). 1 2 NS Workshop scheduled for **Tuesday, June 23rd** at Northwood Elementary School on Mercer Island, pending final facility cost confirmation. 3 4 Chapter approved covering **\$35 student membership fees** with potential reimbursement for Member Plus if students attend seminars. 5 6 Workshop pricing set at **\$50 for members, \$75 for non-members.** 7

Financial Status

- **Checking account:** \$9,323.23 2
- **Arnie Scoog Memorial Scholarship Fund:** \$10,006.32 2
- Recent expenses: \$18.78 Zoom subscription, \$10 corporate charter filing (pending) 2
- Interest earned: \$0.08 on each account 2
- Awaiting credit card reconciliation from Jim for Christmas party expenses 2

Decisions Made

- **Student memberships:** Chapter will cover \$35 base student membership fee; exploring incentive structure to reimburse Member Plus difference (~\$100 total) if students attend 2-3 seminars 5 6
- **NS Workshop pricing:** \$50 for SBE members, \$75 for non-members 7
- **Workshop payment:** Will use PayPal for advance registration and payment collection 3 8

- **Workshop catering:** Budget approximately \$50-60 per person; exploring pizza/salad options and local caterers 9 10 11
- **No luncheon tomorrow:** Jim will send reminder to membership 12

NS Workshop Planning (June 23rd)

- **Venue:** Northwood Elementary School, Mercer Island (north end of island) 3 4
- **Facility:** Meeting space plus open field across parking lot for demonstrations 4
- **Cost:** Estimated \$800-1,000 for facility rental, pending final confirmation from school district 9
- **Sponsorship:** Seeking corporate sponsors to cover facility costs; BSW participating 9
- **Instructors:** AAT Shively Scala providing antennas; Stephen Lockwood from Hatfield & Dawson teaching 13
- **Interest:** Strong response from Portland area members willing to travel 14

Pending Confirmation

- **PayPal access:** Michael needs to complete phone verification setup with Jon (scheduled for tomorrow 10am) 15 16
- **Facility rental:** Jon awaiting final cost confirmation from Mercer Island School District 4
- **Catering quotes:** Need to finalize caterer selection and menu 10 11
- **Corporate sponsors:** Exploring additional sponsors beyond BSW (Hatfield & Dawson, Harrington Aerial suggested) 13 17
- **Summer picnic:** Michael to confirm availability with Steven Allen for July 25th at Caro 14 18
- **Bates College students:** Jim to follow up on 20 students interested in SBE membership 5 19

Action Items

- **Jon:** Call Michael tomorrow at 10am to set up PayPal access 15 16

- **Jon:** Provide final facility rental cost for NS Workshop 4
- **Jon:** Prepare IRS Form 990 filing (due in May) 20
- **Jim:** Send email reminder about no luncheon tomorrow 12
- **Jim:** Add NS Workshop and summer picnic to website upcoming events 21
- **Jim:** Contact Bates Media technical department about student membership details 5
- **Jim:** Check with Ken about May program 21
- **Michael:** Contact Steven Allen to confirm summer picnic July 25th at Caro 14 18
- **Brian:** Meet with National at NAB to discuss workshop revenue sharing and non-member pricing structure 12
- **Brian:** Follow up with Anacortes LPFM station on transmitter quote 22 23
- **MHGil:** Confirm with Anacortes LPFM on project status and installation dates 22 23
- **MHGil:** Verify 100-foot cable length requirement for Spokane CW transmitter installation 24

Website & Communications

- Website updated with NAB promotional content and SBE activities information 21
- Email list functioning efficiently according to Jim 21
- For NS Workshop promotion, will need direct outreach to non-members in addition to email blast 14 21

Equipment Projects Update

- **Anacortes LPFM:** Quote sent including all connectors and parts (competitors missed connectors); revised quote removed tower hangers as installation is on building 23
- **Spokane CW transmitter:** Quoted with Nikon antenna, came in significantly below Progressive Concepts pricing including connectors and cable; 300W output (150W ERP on single bay) 13 23 24
- **KXPA Bellevue:** Major repairs completed after homeless encampment damage - replaced 525 feet of 6-inch copper ground strap, RF lines, sample lines, fencing, and walkway; installed security cameras 17 19

Announcements

- Jim recovering from concrete driveway fall two weeks ago; received CAT scan clearance but still healing ¹¹ ²²
- No chapter luncheon scheduled for tomorrow ¹²